

### Clarification Notes

Please refer to reply against the query raised by some of the vendors, clarifications and instructions in the common interest of the applicants:

#### 1. Queries

**Quest:** How much quantity of seedlings do you require ?

**Reply:** We require around 32 lakh saplings of different species as mentioned in the EOI document from a shortlisted vendor. The quantity of species required may vary depending on the competitive rates provided by the vendor. After evaluation of the EOI detailed discussion will be conducted with the shortlisted vendor and visit to their nursery will be made.

**Quest:** How many destinations do I need to supply those seedlings ? Can you please mention those supply points names ?

**Reply:** Around 80% of the targeted saplings will go to East and West Jaintia Hills District. Rest 20% of the supply to be made to West Khasi Hills, South West Khasi Hills, East Khasi Hills and Eastern West Khasi Hills.

**Quest:** Is there any specific size of polybag and height of the seedlings ? If you have, please mention.

**Reply:** Please note the aforementioned criteria are not an exhaustive one. The comprehensive and definitive criteria will be mentioned once the vendors have been shortlisted:

- A minimum of 1.5 feet saplings are required to be delivered.
- A minimum polybag size of 4 x 6 inch should be used for the saplings.

**Quest:** What will be the payment procedure from your company ?

**Reply:** The payment details will be discussed with the shortlisted vendors

**Quest:** Whether hard copies of the mailed documents need to submit to the concerned office/person?

**Reply:** Only soft copy of the documents need to be submitted to nabarun@earthtree.in. Hard copies will be invited for the shortlisted vendors only in the second round of assessment.

**Ques:** Whether saplings loading and unloading is included in transportation cost? Or the office will bear the loading unloading charges?.

**Reply:** Sapling loading cost from the nursery to be included in the transportation cost and to be indicated as per sapling cost as invited in the EOI document. Unloading cost will be borne by Earthtree Enviro Pvt. Limited.

**Quest:** Sapling species mentioned are seedlings or tissue culture as rate will be different based on type of propagation

**Reply:** The EOI has invited competitive rates for the saplings either raised by seedling or tissue culture method. The vendor needs to provide competitive rates for the saplings to get shortlisted for the next round of assessment.

**2. Clarifications:**

- In Annexure I of the EOI document dt. 18.12.2024 please refer to corrections made in Format III in Financial Year of S. No 1 and 2. Please refer to the corrected table format as mentioned below.

“Format III

Organisation Turnover

| Sl. No.  | Financial Year | Annual Turnover (INR) |
|--|----------------|-----------------------|
| 1  | 2021-22        |                       |
| 2  | 2022-23        |                       |
| 3  | 2023-24        |                       |
| Signature of Applicant<br>Name of Applicant<br>Date<br>Stamp |                |                       |

Note: Please enclose the auditor's certificate to support your claim.”

- In Annexure I Format IX, please find the slightly revised Declaration which needs to be signed and stamped by the applicant and sent to the concerned official.

“**Format IX**

**Declaration**

We hereby confirm that we are interested in competing for supplying seeds and saplings as mentioned in the EOI dated 18 December 2024.

I certify that all the information furnished herewith is genuine and accurate.

Authorized Person's Signature.

Name and Designation:

Date of Signature:

Note: Provide the declaration in the letterhead of the organisation.

### 3. Instruction

**Note:** If any vendor has submitted the EOI and wants to make changes based on the above replies is allowed to do so. The revised EOI can be submitted to [nabarun@earthtree.in](mailto:nabarun@earthtree.in) on or before 03.01.2025. The revised EOI can be either submitted in the same email where older version of the EOI was submitted or in an entirely new email clearly mentioning in the subject line "Revised EOI Submission"

Issued by:

Procurement Department

Earthtree Enviro Pvt. Ltd.

[nabarun@earthtree.in](mailto:nabarun@earthtree.in)